

CARE & SERVICES COORDINATOR

Selection Criteria

Applications should include a resume and a covering letter that details your claims against each of the following selection criteria:

1. The ability to work within a client centered philosophy of care that strongly supports independence and the choice to live at home;
2. The capacity to build a cohesive, supportive team, as well as the ability to participate in a management team;
3. The ability to manage administrative responsibilities within required timeframes (rostering, care planning, client budgets etc.);
4. A practical understanding of the needs of frail elderly people and their carers;
5. Demonstrated ability to identify key relationships and work closely with families, GPs and other health professionals;
6. The ability to accept responsibility, problem solve and to know when to seek support and advice;
7. Experience in a similar Home Care or Community Care role;
8. Current registration as a Qualified Nurse with the Nursing and Midwifery Board of Australia.

To be eligible to apply for this position you must have had the COVID19 Vaccination. You must also be a permanent resident or have an appropriate Australian or New Zealand work visa.

Please note: Appointment to this position will be subject to the preferred applicant(s) undergoing a Functional Medical Assessment and having a current criminal history record clearance.